



**2017 SBSA Business Meeting Minutes (12/4-12/6)
USC-WIES, Catalina**

Minutes highlighted in purple.
2018 Action Items are in bold/red.

SBSA Business Meeting (Wrigley Lecture Hall)

- **Membership-Financial report**
 - 33 OM's (20 paid)
 - New / Pending
 - University of Hawaii, HILO
 - Occidental
 - California Department of Water Resources
 - University of New England
 - Monmouth University
 - \$3931.58 in account
 - PayPal set up for member's due payment:
http://scientificboating.org/?page_id=861
 - **On application add "Other" for organization. (Dave)**

- **SBSA Student Training Award**
 - SBSA to provide up to four \$300 training awards annually to undergraduate and/or graduate students to help offset the cost of their hands-on boater training.
 - **Set up 2 awards Jan.-June and 2 for July-Dec. (Eric, Dave and Steve)**
 - Applicants Must fill the following:
 - Home institution must be an active OM of SBSA
 - Student requires scientific boating as part of their research or education.
 - Submit a brief proposal.
 - http://scientificboating.org/?page_id=1312

- **Election/Stats and Member Due dates**
 - OM's date to submit annual dues/stats/election changed to Jan. – April.
 - Annual fees next due for OM and individual members January 2019
 - **Reviewing 2019 OM's annual fee (SBSA Board).** Individual membership to remain \$25.
 - **Determine need for term-limits (SBSA Board).**

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- Next Election will be January 2018
 - Vice President and Training Director position
 - If interested, please contact Steve Clabuesch by Nov. 1st. (srclabue@ucsc.edu)
- **Boat instructor Insurance Update**
 - Vincent Malkoski reviewed with DAN about possible SBSA Teaching insurance
 - Insurance possible for people, not boats, but we can look into adding Marinas, institutions, etc, similar to scuba instructor insurance
 - **We need to:**
 - Define the type of insurance and covered activities
 - Limits
 - Provide copy of the training manual
 - DAN can then draft a policy and calculate cost
 - **Yvette Ralph, Darrell and Montague and James Fitzgerald to reach out to Vincent to determine next steps (James)**
- **Website Update:** <http://scientificboating.org/>
 - *Resources Summary*
 - Boating Safety Guidelines: SBSA guidelines, appendices, member's guidelines, checklist, float plans, etc.
 - Boating Safety Instruction: resources, FAQ's and Training Opportunities.
 - SBSA Organizational Resources
 - SBSA Meeting: upcoming and past meeting agendas/minutes
 - SBSA Stats
 - **DRAFT Paddle Craft Documents "Open for Comment" (Dave/James)**
 - **Determine need for social media presence (JD)**
 - **Establish SBSA permission & release form for photographs? (JD/Eric)**
 - During MOTC Training
 - During SBSA functions
- **SBSA Stats Summary**
 - **Qualify Incident vs Accident (Eric, Dave and JD)**
- **GAR Model**
 - **Review methods and add to the SBSA resources (SBSA Board)**
 - Pre-Brief / Debrief / Post Incident & Situational

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- AAUS Meeting in Oct. 2018
 - SBSA to present (SBSA Board to collaborate with Jason Herum, Mike Anghera and Jim Hayward).
- Standards Committee Review:
 - Develop summary of power craft training standards for submission to SBSA Guidelines. (James)

Paddle Craft Standards overview with Program Resource Options:

- Current SBSA Guidelines (board)
- Education Standards & Options for new paddlers
- Paddle Craft supported research & field project support
- On Website for review & comments: ACA Paddle Craft Facilitator Certification sign-up for 2018

Managing a Dive Accident- Sgt. Dave Carver, LA County Sheriff Dive Fatality Investigator.

- Sgt. Dave Carver provided Emergency Protocols Summary and Equipment Testing Investigation Summary.

Group discussion - Boating guidelines and training for:

- General dive activities
- Recall Options
- Live Boating (reef vs offshore structure, piers, drift, blue water, etc)
- Oil Platform Diving
- Missing Diver Procedures
- Man-Over-Board Procedures
- Group summaries collected and to be compiled (Eric).