

**INTRODUCTION OF NEW DOI-USF&WS MOCC TRAINING MATERIALS  
AGENDA**

Wednesday, February 20 – Humboldt Bay Aquatic Center  
<http://www.humboldt.edu/hbac/>

- 0800 – Board of Directors meeting – time and location TBD
- 1300 – Welcome & opening comments (Fastenau)
- 1330 -- Overview & review of changes/additions to USF&WS MOCC materials & procedures  
Student workbooks & jump drives provided (Fitzgerald)
- 1500 -- Comments & suggestions of alternative trainings. (Group discussion)  
Members should bring information (outline, syllabus, etc.) on their course(s)

**SBSA BUSINESS MEETING  
AGENDA**

Thursday, February 21 – Humboldt Bay Aquatic Center

- 0900 - Welcome, introductions, place lunch order
  - President & Secretary/Treasurer Reports
  - Report from BOD meeting
  - OM reports - provide electronic copies to Steve Clabuesch, [srclabue@ucsc.edu](mailto:srclabue@ucsc.edu)
  - Committee reports (standards, web, training, membership) Provide e-copies of any documents to Steve
- 1200 – Lunch & tour of HSU facilities
- 1400 - New business
  - Compare float plans, forms, online reservations, etc as well as what everyone is using for waivers and releases. What works, what does not.
  - "What's in your boat box" - over the years, our boat box has gotten smaller but more refined. I'd like to know what others are considering standard equipment in their boat box, gear bags and medical kits for inshore, near coastal. Skip the required safety gear. Bring a written list or the actual box..
  - Corrosion problems with trailer and vehicle brakes - what do others do to minimize salt water corrosion when users are far from their home base?
  - Visual Distress Signals (VDS) – training methods, using up those old flares!
  - Training Classes - any needed? Any scheduled?
  - 2013 - 2014 schedule of meeting(s) & training classes, including ITC
  - Next DOCal meeting/workshop schedule discussion for those interested.

## MINUTES – 2/20/13

Attendees: Steve Clabuesch (UCSC), Jason Herum (UCD), James Fitzgerald (UCD/BOATS), Steve Monk (HSU), Henry Fastenau (SBSA), Kevin Buch (OSU), John Douglas (MLML), Tom Moylan (CPSU), Rich Alvarez (HSU), David Bell (SFSU)

Meeting began at 1310.

Fastenau welcomed everyone and made introductions. Monk followed and welcomed everyone to HSU, reviewed the agenda and oriented us to the facility.

Fitzgerald reviewed and discussed the changes/additions that have been made to the DOI/MOCC program materials and related how these changes were made. Units covered: 1,2,6,7,9,10. Fitzgerald made the point that this is a living document and that any errors/improvements should be reported back to DOI so that they can maintain the most accurate and current information for use on their website (Sharepoint). The revised textbook will no longer be free, perhaps as much as \$90/copy. Other options were suggested, all of which can be found on Amazon for much less than \$90. The additional material presented in the revised MOCC course adds 1.5 hours to the lecture time – it was suggested of perhaps adding a fourth day to the training so as not to overload students or sending out pre-lectures to prepare and pre-load the students with the needed material. Fitzgerald also suggested integrating marlinspike into each unit to speed up the lecture portion. Jump drives were given to those in attendance with the new materials and other useful resources and links on it.

Fastenau related that since the DOI is not a member of NASBLA, in order to have a NASBLA approved course you need to teach the MOCC in conjunction with a State sanctioned boating course. Fastenau related that SBSA does not require members to use the DOI/MOCC materials nor dictates what materials need to be used or how to teach a boating class. SBSA does suggest items to be included in a boating class and recommends that your training be documented.

Meeting adjourned at 1715.

## MINUTES – 2/21/12

Attendees: Steve Clabuesch (UCSC), Jason Herum (UCD), James Fitzgerald (UCD/BOATS), Steve Monk (HSU), Henry Fastenau (SBSA), Kevin Buch (OSU), John Douglas (MLML), Tom Moylan (CPSU), Rich Alvarez (HSU), David Bell (SFSU), Jim Hayward (UCB)

Meeting began at 0905

Fastenau welcomed everyone and then reviewed the timeline and history of SBSA's issue with the Franchise Tax Board. As of October 2012 the issue has been resolved and SBSA is now able to go back to conducting business as usual.

Fastenau reviewed what was covered at the BoD meeting this morning (see separate minutes)

**ACTION ITEM:** Fastenau will be reviewing the towing guidelines and then presenting to the membership for comment. Fastenau and Fitzgerald will develop crew guidelines for presentation to the BoD. Fitzgerald will develop gear-over-the-side guidelines for presentation to the BoD.

Clabuesch reported on the SBSA bank account (\$2626.57) which has not had any activity since the Tax Board issues began in late 2011. He reported that the last time SBSA collected annual dues (2010-2011) there were 20-OMs and 5-IMs that paid dues. Clabuesch related that so far 9 OMs have submitted 2012 boating reports to him. He asked membership to submit comments on the reporting format so that we can improve the form as needed. Clabuesch announced SBSA would be having an election this October for Vice President and one Director and encouraged those in attendance to consider putting their name in for consideration.

Buch asked if any programs were collecting any type of medical history for their scientific boaters. OSU currently asks this of their scientific boaters when they apply to be boaters. No other programs are currently doing any type of medical screening for their science boaters. Buch said he would send his form to Clabuesch and Clabuesch would distribute it to the membership.

**ACTION ITEM:** Buch will send OSU's boating medical questionnaire to Clabuesch for distribution.

Bell reported that 11 of 29 OMs have submitted boating stats and he presented a data summary from 2008 to 2012. There was discussion among the group as to what elements are being collected and how they are tabulated and presented. Suggestions were made for changes and these are listed in the action items below.

The question was raised how to track vessel use if a vessel goes out on different missions on the same day. The consensus was that each mission should be listed as a separate day on the water for that vessel.

**ACTION ITEM:** Bell will be sending out an Excel spreadsheet with each OM's boating stats on it and each OM is to "clean up" their stats to clear up the ambiguities that were raised in the general discussion. Additionally he will add categories for land-based incidents, skippers and crew members. He will also breakout paddle and sail craft from the power vessels for number of vessels operated. Same will be done for number of operators, separating out active from inactive. Lastly the categories of vessels will be changed to reflect Federal vessel classifications.

OM reports were given by UCB, OSU and MLML.

Guest speaker, Troy Nikolini from the Eureka office of the National Weather Service, gave a presentation on how Sea State Impacts Boating. A copy of this presentation can be obtained from Steve Monk. All thought this was an excellent presentation and felt that we should make special topic talks part of future SBSA meetings.

Lunch 100-1300

OM reports were given by HSU, CPSU, UCSC, SFSU, UCD.

There was discussion of:

- how each OM handles float plans and waivers/releases.
- the use of SPOT devices and apps for smart phones.
- what people keep in their vessel boat boxes and personal boat boxes
- how programs maintain their vessel trailers
- Douglas described how he used expired flares for a VDS demonstration for his boaters and noted how important wind direction and notification are in the success of such a demonstration
- Eric Hessel had asked to poll those attending if their boat oversight responsibilities included recreational boating. None of those present oversees recreational boating only science boating
- Upcoming MOTC courses (HSU, BML)
- Sponsor of next SBSA meeting (potentially at OSU)

Meeting adjourned at 1700 followed by a visit to the RV/Coral Sea, HSU's research vessel.