

## **SBSA Meeting**

**Date:** January 23, 2007

**Time:** 9-4

**Location:** EH&S Building: Training Room

### **SBSA agenda items:**

- Welcome & Introductions - Hessel & Fastenau
- Brief description of program - All
  - Compile of list of vessel details at each OM location so we all know who has what for cross-training and research use.
  - Progress report on individual institution's BS efforts since Long Beach – Group
- Report on R/V Legacy fire & sinking - Kisfaludy
- Report on formation of a non-profit association. - Flahan & McDonald
  - Obstacles to joining an association- Fastenau
  - AAUS leading the way? - McDonald
  - Collection of task/location-specific field & training manuals & compilation into one document (sample documents welcome) - Group discussion
- Collection & reporting boating activity. Required? How? Forms? - Group
- Discussion & approval of cookie cutter forms and docs, such as reciprocity letter.
  - (samples welcome) Group
- Keypoints for a boating briefing for the users - Hessel & group
- Training issues - Clabuesch & group
- Training trailer. Items donated & shared by OMs - Clabuesch
- Schedule next meeting